



TOBIN BROTHERS FUNERALS
Celebrating Lives SINCE 1934

Dear Client Family

RE: Registered Death Certificate

One of the important issues we generally attend to whilst assisting you at this time is to apply on your behalf for a formal Death Certificate from Births, Deaths & Marriages.

This document is often needed in relation to various legal and estate issues that you may need to attend to at this time.

After the funeral, the information required to register your loved one's death will be sent to the Registry of Births, Deaths and Marriages where it will be matched with the Medical Certificate of Cause of Death and the death registration will be finalised. The Registered Death Certificate will be posted by the Registry to the nominated family representative.

This process may take up to six weeks from the date of the funeral. If you have not received the Registered Death Certificate by six weeks after the funeral, please contact us on 03 9328 4300 and we will follow this up on your behalf. Please note that this process may take longer if the coroner is involved.

In addition to legal and estate issues, there are often many other people and organisations you may need to contact. We hope the checklist on the reverse side of this letter is of assistance in this regard.

If you have any queries about these issues, please contact us on 13 19 34.

Kind Regards

James MacLeod
Managing Director

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TOBIN BROTHERS PTY LTD ABN 88 006 444 051
MEMBER AUSTRALIAN FUNERAL DIRECTORS ASSOCIATION
MEMBER FAMILY BUSINESS AUSTRALIA
100% AUSTRALIAN OWNED



TOBIN BROTHERS FUNERALS

Celebrating Lives SINCE 1934

Frances Tobin
FUNERALS BY WOMEN

Abbey
FUNERALS

Herbert King
FUNERALS

Peter Tobin
FUNERALS

In our experience most families have a number of people and organisations that they will be required to contact at the time of a death. You may find this a helpful guide to assist you at this time.

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|-----------------------------------------------------------------|--------------------------------------------------------------------|
| <input type="checkbox"/> Accident Insurance | <input type="checkbox"/> Home and Contents Insurance |
| <input type="checkbox"/> Accountant | <input type="checkbox"/> Home Delivery Service |
| <input type="checkbox"/> Ambulance Service (1800 648 484) | <input type="checkbox"/> (eg Newspapers, Milk, Subscriptions) |
| <input type="checkbox"/> Australian Taxation Office (13 28 61) | <input type="checkbox"/> Home Nursing Help |
| <input type="checkbox"/> Banks/Building Societies | <input type="checkbox"/> Household Help |
| <input type="checkbox"/> Cemetery – Right of Interment | <input type="checkbox"/> Landlord |
| <i>(eg Grave or Cremated Remains memorial)</i> | <input type="checkbox"/> Life Insurance |
| <input type="checkbox"/> Centrelink (13 23 00) | <input type="checkbox"/> Local Council |
| <input type="checkbox"/> Church or Religious Organisations | <input type="checkbox"/> Meals on Wheels |
| <input type="checkbox"/> Clubs, Organisations and Associations | <input type="checkbox"/> Medicare (13 20 11) |
| <input type="checkbox"/> Companies (eg Directorships) | <input type="checkbox"/> Optometrist |
| <input type="checkbox"/> Credit Card Providers/Credit Unions | <input type="checkbox"/> Pharmacist |
| <input type="checkbox"/> Customer Loyalty Cards | <input type="checkbox"/> Post Office |
| <input type="checkbox"/> Dentist | <input type="checkbox"/> Private Health Benefit Fund |
| <input type="checkbox"/> Department Veteran Affairs (9284 6000) | <input type="checkbox"/> School or College |
| <input type="checkbox"/> Doctor, Specialist or Hospital | <input type="checkbox"/> Service Organisations (eg Library) |
| <input type="checkbox"/> Electoral Office (9285 7171) | <input type="checkbox"/> Social Media Accounts |
| <input type="checkbox"/> Electricity Provider | <input type="checkbox"/> Solicitor or Public Trustee |
| <input type="checkbox"/> Employer/former Employer | <input type="checkbox"/> Superannuation Company |
| <input type="checkbox"/> Executor of Will | <input type="checkbox"/> Telephone Company |
| <input type="checkbox"/> Friendly Society | <input type="checkbox"/> Trade Unions or Professional Associations |
| <input type="checkbox"/> Gardening Services | <input type="checkbox"/> Vehicle Insurance |
| <input type="checkbox"/> Gas Provider | <input type="checkbox"/> Vehicle Registration Vic Roads (13 11 71) |
| <input type="checkbox"/> Home Appliance Rental | <input type="checkbox"/> Veterinary Surgeon |